

PICK-UP POLICY REMINDER

- The policy for picking up a child, who is being sent home for either illness, or behavior problems, is that the pick-up must be made within 30 minutes of receiving the phone call.
- Around the Korner monitors each child's drop-off and pick-up times to ensure that the parent is complying with the certified hours that were assigned based on need for services. Failure to comply with your contracted hours may result in termination of your subsidized child care services.
- Please keep your daytime phone number and emergency contact numbers current.

RECORDATORIO DE LA POLIZA PARA RECOGER A SU HIJO

- Este es un recordatorio sobre nuestra póliza de recoger a su hijo. En caso de recibir una llamada por parte del centro ya sea por enfermedad o por problemas de comportamiento, usted solamente tiene 30 minutos después de recibir la llamada para venir por su hijo(a).
- Around the Korner monitorea las hojas de entrada y salida de su hijo(a) para asegurarse que usted está cumpliendo con las horas que le fueron asignadas en su certificación de acuerdo a su horario de trabajo o estudio. El no cumplir con sus horas de contrato, puede resultar en terminación de los servicios de cuidado para su hijo(a).
- Favor de mantener su número telefónico al día y también los números de contacto de emergencia.

Dear Parent/Guardian:

Many parents are "surprised" when they are called to pick up their child, and say they didn't know anything about our illness policy. Upon entering our program each parent is given a handbook. YOU are responsible to know what ALL the policies state. Your signature below verifies that you have been advised of this one policy, specifically the illness policy; that you understand this policy, and that you agree to abide by this policy.

ILLNESS POLICY

In order to maintain the health of all the children and staff members, we ask parents to observe the following guidelines:

- Children with colds should be kept at home two or three days during their most contagious period.
- Cloudy mucus from the nose indicates the child should stay home. When the mucus is clear the child may return.
- No child with fever, diarrhea, vomiting, eye infection, contagious skin conditions, persistent hacking or congested cough should be brought to school.
- Children must be symptom free for 24 hours before they can return to the center.
- If your child becomes ill at the center, you will be notified and asked to pick him/her up within thirty (30) minutes. (PLEASE – keep your daytime phone number and emergency phone numbers current.)
- A child who has been sent home must remain home for 24 hours.
- WE DO NOT ACCEPT A DOCTOR'S NOTE PRIOR TO THE 24 HOUR TIME LIMIT.
- Parent/Guardian will sign an absence note when bringing the child back to the center after any disruption of attendance due to illness. You must state why the child was out: fever, rash, diarrhea, flu, cold, ear infection, etc. "Sick is not acceptable".
- A doctor's note will be required after an absence of 5 days or longer (CDE & CCRC ONLY).

I understand and agree to abide by the illness policy for my child, _____,
(print child's name)

Parent Signature

Date

Staff Signature

Date

(Provide the parent with a copy of this policy once they have signed it.)